

TRANSITION

PURPOSE

Murrumbidgee Primary School recognises the importance of ensuring transitions between school settings and within school levels is as enjoyable and smooth as possible.

Pre-school students commencing school and primary students commencing secondary school are required to cope with a very different environment.

As students move through the school each of these progressions can be managed more efficiently if they experience an effective transition program prior to moving classes.

AIMS

To provide a smooth and efficient transition from pre-school to primary school, primary to secondary and from one section of the school to the next.

GUIDELINES

A designated staff member will coordinate our transition programs.

Pre-school to School:

- Information will be sought about each child from the pre-schools, and meetings will be organised with parents of children with special needs to discuss programs and resource requirements.
- A transition program will be organised to enable each child (and their parents) the opportunity to attend our orientation programs.
- Visits will consist of familiarisation tours of the school, activities in classrooms, specialist lessons and information sessions.
- It is anticipated that teaching roles and classes for the following year will be finalised in November, so that parents can be made aware of, and meet their child's teacher.
- An information evening will occur late in term 4 so that parents can be informed about the school's programs and procedures, and an opportunity will be provided for questioning and discussions. The first school day of the following year will be covered in detail.
- Prep students will be dismissed from school at 2.00pm during the month of February.

Primary to Secondary School:

- Departmental processes and timelines will be followed to ensure the best possible transition outcomes for our year 6 students.
- The school will promote local secondary schools' open nights via our newsletter or brochures.
- The transition coordinator will be available on request to discuss secondary school options with parents.

Intra-school:

- The intra-school transition program will include familiarisation visits and activities in future classrooms with future playmates, a chance to meet future teachers and opportunities to play in different areas of the school.
- All teachers who will be teaching at our school the following year, but are not yet employed at our school, will be invited to participate in the program and meet their future students and teaching colleagues as part of the transition program and as part of their induction.
- Students with special needs will have the program modified or extended to meet their particular circumstances.

EVALUATION

This policy will be reviewed as part of the school's three year review cycle.