



**MURRUMBEENA  
PRIMARY SCHOOL**  
No. 3449

HOBART ROAD  
MURRUMBEENA  
VICTORIA, 3163  
PHONE: (03) 9568 1300  
FAX: (03) 9563 0150

Email: [murrumbeena.ps@edumail.vic.gov.au](mailto:murrumbeena.ps@edumail.vic.gov.au)

October 2022

Dear Parent/Guardian,

Murrumbeena Primary School is looking forward to another great year of teaching and learning and would like to advise you of Murrumbeena Primary School's voluntary financial contributions for 2023.

Murrumbeena Primary School makes every effort to keep the cost of items and activities to a minimum and affordable to all parents.

Attached is the parent payment information for students in 2023.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs and facilities we offer.

Within our school, parent contributions have allowed us to continue to enhance the learning environment and to offer a wide range of programs to capture the varied interests of our students. Parent contributions have allowed us to:

Offer the 'Stephanie Alexander Kitchen Garden' program which enables students to grow, harvest, prepare and share food through gardening and cooking classes with specialised staff.

Enhance digital learning opportunities using a range of technologies. We recently upgraded our infrastructure for faster wifi and internet.

Continue to create open learning spaces, both indoors and outdoors with furnishings and fittings designed for creativity, communication and collaboration.

Parent contributions enable us to offer a first-class education in a state government school.

For further information on the Department's Parent Payments Policy, please see a one-page overview attached.

Yours sincerely,

Rochellee Plumb  
**Principal**

Sandra Maxfield  
**School Council President**

## 2023 Parent Payment Contributions: Year 3 and 4 Students

Child Name : \_\_\_\_\_ Year: \_\_\_\_\_

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum		Amount	
Writing books, pens, pencils, textas, erasers, rulers, glitter, scissors, sharpeners, scrap books, glue, post it notes, pencil cases, sheet protectors, text books such as Targeting Handwriting books.		\$80	
Consumables for art: clay, materials, paint, oil pastels, card		\$20	
Physical Education: equipment and ribbons		\$20	
Information and Communications Technology Software and equipment needed to sustain and enhance our ICT program, including a covid safe headset for your child to use and own.		\$25	
Printing and photocopying		\$20	
Online subscriptions to use at school and at home to enhance learning: for example Essential Assessment Maths Essential Assessment Literacy Wushka / Wingaru Epic eSmart Cyber Safety Digital Licence Encyclopaedia Britannica		\$60	
Japanese consumables		\$10	
International Baccalaureate – International Primary Years Program (PYP)		\$85	
<b>Total Amount</b>		<b>\$320</b>	
Other Contributions - for non-curriculum items and activities		Amount	
School grounds maintenance and improvements to keep the school looking its best		\$50	
First aid: The school provides first aid consumables to treat students and to meet student health needs when at school, on excursions and camp.		\$20	
Tax deductible contributions			
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.		\$150	
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.		\$50	
<b>Total Amount</b>		<b>\$270</b>	
Extra-Curricular Items and Activities- Murrumbena Primary School offers a range of items and activities that enhance and broaden the schooling experience for students. These are above and beyond what the school normally provides in order to deliver the curriculum. These extra- curricular activities are provided on a user-pays basis.		Amount	Purchase (Please tick)
Excursions and Incursions, these activities enhance the schooling experience		\$150	
SAKG – Stephanie Alexander Kitchen Garden Program (includes 32 meals through the year)		\$320	
Swimming Lessons Entry to pool (9 x 45 minute lessons) and water safety program		\$60	
<b>Total Extra-curricular Items and Activities</b>			<b>\$ 530.00</b>

## Payment Options:

### Year 3 and 4 Students

Child Name : \_\_\_\_\_ Year \_\_\_\_\_

Curriculum Contributions	\$320.00
Other Contributions	\$270.00
Extra-Curricular Items and Activities	\$530.00
<b>Total Amount</b>	<b>\$1120.00</b>

Option 1: Total payment in full - PLEASE TICK BOX					\$1120.00
Option 2: To elect into four equal contributions to be deducted from my credit card PLEASE TICK BOX					
27/01/2023 \$280.00	22/04/2023 \$280.00	10/07/2023 \$280.00	02/10/2023 \$280.00		\$1120.00
Option 3: Further flexible contribution options are available through the office.					
<b>PAYMENT DETAILS</b>					
Credit Card Number	- - - - / - - - - / - - - - / - - - -			Card Expiry	
Signature		Date		Amount	\$

## Financial Support for Families

Murrumbeena Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund  
<http://www.education.vic.gov.au/about/programs/health/Pages/csef.aspx> - Applications are submitted by schools. The program provides capped payments for eligible students to attend camps, sports and excursions. If eligible, a payment of \$125 per child is payable to the school which can be applied to the above activities for 2023.
- Second Hand Uniform Stall, twice a year
- State Schools Relief (SSR) Applications are submitted by schools. The program covers costs such as new school uniform, shoes and socks.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Rochelle Plumb (Principal) or Helen Georgitsopoulos (Business Manager)

Ph: 03 9568 1300 | Email: [Murrumbeena.ps@education.vic.gov.au](mailto:Murrumbeena.ps@education.vic.gov.au)

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred and in accordance with the Department's Parent Payment Policy and Guidance.



Excellence  
through Endeavour

MURRUMBEENA  
PRIMARY SCHOOL  
No. 3449

HOBART ROAD  
MURRUMBEENA  
VICTORIA, 3163

PHONE: (03) 9568 1300

FAX: (03) 9563 0150

Email: murrumbeena.ps@edumail.vic.gov.au

Schools can request contributions from parents under three categories

### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

- **General classroom materials and equipment** (e.g. shared classroom stationery, paper, posters/charts, craft items, classroom libraries, readers)
- **Subject specific materials and equipment** (e.g. materials for English, Mathematics, Language, Science, Art, Music, Physical Education)
- **Provision and upkeep of school devices, peripherals and ICT** (e.g. devices owned by the school, class sets, device configuration, maintenance, server/system costs)
- **Photocopying and printing for students** (e.g. printed learning resources)
- **Curriculum activities** (e.g. excursions, incursions, camps, whole-school carnivals, including transport and entry)
- **Digital and online subscriptions for learning** )
- **Assessments** (e.g. online standardised testing)
- **Supplementary classes within the school's swimming and water safety program and associated costs** (attended by all students)
- **Student planners / diaries**

### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

- **Sports affiliation costs** (e.g. School Sports Victoria affiliation)
- **Student and parent communication tools**
- **Enhanced student support** (e.g. learning support programs, tutoring, homework clubs)
- **Enhanced wellbeing support** (e.g. wellbeing programs, school counsellors, mental health practitioners)
- **Engaging staff through local payroll** (e.g. groundskeepers, additional wellbeing and learning support staff)
- **School buildings and grounds maintenance and enhancement** (e.g. Building Fund)
- **Library maintenance and enhancement** (e.g. Library Fund)
- **First aid and hygiene costs**

### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- **Optional items to keep** (e.g. yearbook, school photos, recording of school concert)
- **Optional Extra-Curricular Activities - school based** (e.g. camps, excursions, incursions, guest speakers, sport carnivals and events)
- **Optional Extra-Curricular Activities - outside of school hours** (e.g. social, graduation, award ceremonies)
- **Alternative curriculum programs** (e.g. Montessori, Steiner, Language Immersion)
- **Private instrumental music lessons and instrument hire**
- **Entry into academic competitions**
- **Additional swimming classes and associated costs** (optional and outside the standard swimming and water safety program)

- Schools may also invite parents to supply or purchase educational items to use and own. These items are sold by third party providers and can include **booklist items, stationery, digital devices and peripherals, calculators**. If a student does not provide or purchase their own educational items, the school must ensure the student has free access to what is needed at school to access the school's delivery of the Curriculum